

CLERK-TREASURER DEPARTMENT

To: Mark Russell
City Council President

From: Charles E. Hagood 
Clerk-Treasurer

Date: August 8, 2012

Subject: Council Approval of Alcoholic Beverage Special Events License
Application for Belk, Inc., Fashion Night Out/Girls Night Out

It is requested that the City Council place the Alcoholic Beverage Special Events License Application for The Fashion Night Out/Girls Night Out sponsored by Belk, Inc. on the August 9, 2012 Council Agenda for Council approval. The date of this event is September 6 and 12, 2012 at Parkway Place Mall inside store at 2801 Memorial Parkway South and there is not enough time for the Liquor License Review Committee to act on this application prior to the event.

August 8, 2012

To: City Council members:

Re: Belk Stores Inc

Parkway Place Mall

An application was turned in on August 8, 2012, The event date is September 6 & September 12, 2012. This is an annual event. They have applied for a Retail Wine License.

The License Review Committee does not have time to approve this application through normal procedures.

If you have any questions, please contact me at 256-427-5093.

Dennis G Cole

Chairman License Review Committee

City of Huntsville, Alabama
Supplemental Privilege License Application
For Special Events with Alcoholic Beverages

Applicant: Belk, Inc

Event: Fashion Night Out / Girls Night Out

Location: 2801 Memorial Pkwy S
(Parkway Place Mall inside store)

Application Date: August 8, 2012

Event Date: September 6 & September 12, 2012

Classification: Special Events Wine

Department	Recommendation	Signature	Date
Clerk Treasurer	_____ / _____	_____ / _____	_____ / _____
Planning	_____ / _____	_____ / _____	_____ / _____
Police	_____ / _____	_____ / _____	_____ / _____
Fire	_____ / _____	_____ / _____	_____ / _____
Finance	_____ / _____	_____ / _____	_____ / _____
Assigned Zoning	_____ / _____	_____ / _____	_____ / _____
Zoning Adm-Parking	_____ / _____	_____ / _____	_____ / _____
Zoning Adm-Use	_____ / _____	_____ / _____	_____ / _____

Dennis G. Cole
License Review Committee

SPECIAL - EVENTS
ALCOHOLIC BEVERAGE APPLICATION

Liquor ()

Beer ()

Wine (✓)

Profit (✓) Non-Profit () If non-profit, attach copy of 501-C-3 IRS Tax Exemption

Applicant for Event: Belk Parkway Place MallEvent Name: Fashion Night OutAddress of Event: 2801 South Memorial PkwyDate of Event: Sept 6 2012Hours of Event: 6-9Mailing Address: 2801 South Memorial PkwyContact Name & Phone Number Jill Driscoll256-551-4200 ext. 313Jill Driscoll

Applicant Signature

**SPECIAL -EVENTS
ALCOHOLIC BEVERAGE APPLICATION**

Liquor ()

Beer ()

Wine (✓)

Profit (✓) Non-Profit () If non-profit, attach copy of 501-C-3 IRS Tax Exemption

Applicant for Event: Belk Parkway Place MallEvent Name: Girls Night OutAddress of Event: 2801 South Memorial ParkwayDate of Event: Sept. 12, 2012Hours of Event: 530-9Mailing Address: 2801 South Memorial PkwyContact Name & Phone Number Jill Driscoll256-551-4200
ext. 313Jill Driscoll

Applicant Signature

EVENT INFORMATION SHEET

This event is ☒ indoors () outdoors. Estimated event participants 100

What parking sites are you providing for event participants? MALE PARKING

Have you attached your lease agreement? () yes ☒ no

Have you provided a copy of liability insurance? () yes ☒ no

Have you obtained a Food Permit? () yes ☒ no

Will there be live entertainment? () yes ☒ no

If yes, describe the nature of entertainment and what alterations you will make to the premises to accommodate the entertainment.

None

OUTDOOR EVENTS MUST ANSWER QUESTIONS BELOW

Have you provided an event site plan? () yes () no

Have you attached a copy of your security plan? () yes () no

Have you provided adequate bathroom facilities? () yes () no

Have you provided adequate lighting? () yes () no

Have you read the City of Huntsville Noise Ordinance? () yes () no

State what the on and off site cleanup provisions are. _____

I swear or affirm under the penalties of perjury, that the above information is true and correct to the best of my knowledge and belief.

8/8/12

DATE

SIGNATURE

TITLE



